

2018-2019 UMSA

National Junior Honor Society Service Hours Form

Student Name (print): _____

Activity/Organization Name and Description of Volunteer work	Hours completed	Date(s) work completed	Supervising Adult Name, Phone/Email (please print)	Supervising Adult Signature
1.			_____ PH/EM:	_____ Date:
2.			_____ PH/EM:	_____ Date:
3.			_____ PH/EM:	_____ Date:
4.			_____ PH/EM:	_____ Date:
5.			_____ PH/EM:	_____ Date:
6.			_____ PH/EM:	_____ Date:
7.			_____ PH/EM:	_____ Date:
TOTAL HOURS:				

I certify that the information presented above is a complete and accurate record of my service activities.

Student Signature: _____ Date: _____

Thank you for using your time to provide service to others. NHS and NJHS define Service as “Work done with or on behalf of others without any direct financial or material compensation.” Using your time to build up your personal service portfolio is a great way to use your time away from school and speaks well of your commitment to serving others. Good luck filling this form to the brim!

Notes regarding the use of this form:

- Be sure to obtain the signature of the adult supervising your activity at the conclusion of your service. The phone number or email address will assist the chapter adviser if confirmation of your service is needed.
- Make additional copies of this form if needed to accommodate a very additional volunteering. **Keep a copy for your records.**
- If the space in the form for the description of your work is not sufficient, attach additional information to this form and reference the name/title of your activity on the form itself with an annotation to “See attached” to ensure that the full description is reviewed.

Reminder: The decision regarding whether any of the service hours listed on this form count toward candidacy or member service obligations rests solely with the local Honor Society chapter. Consult with the chapter adviser if questions arise.

Service Hour Requirements: Each member shall have the responsibility for choosing and participating in an individual service project of a **minimum of five hours during each school semester** that reflects his or her particular talents and interests and as approved by the chapter adviser. This is in addition to the chapter projects to which all members must contribute.